

MINETA SAN JOSÉ INTERNATIONAL AIRPORT

SJC Badging Office
1701 Airport Blvd., Suite B-1270, San Jose, CA 95110
Phone: (408) 392-1100 Fax: (408) 392-1144



RESTRICTED AREA ACCESS REQUEST

AUTHORIZED SIGNATURES MUST BE ON FILE WITH THE BADGING OFFICE

TENANT/SPONSOR OF BADGE –

Name of Sponsor's Company as noted on current badge: _____

I am requesting access as indicated below for the following employee(s) or tenant. I do hereby verify that the employee(s) or tenant(s) listed below have an operational need to have access to the doors/clearance as indicated below.

(Authorized Signature and Printed Name)

(Date)

BADGE HOLDER NAME	BADGE #	TENANT NAME	ACCESS REQUESTED (Tenant Clearance)

JUSTIFICATION FOR ACCESS: _____

AUTHORIZATION FROM TENANT RESPONSIBLE FOR RESTRICTED AREAS BEING REQUESTED

Name of Tenant: _____

I do hereby permit the employee(s) or tenant(s) listed above to have access to the doors/clearance as indicated. They are hereby authorized to enter the work area or office spaces occupied by my company.

(Authorized Signature and Printed Name)

(Date)

PROJECT INFORMATION (IF APPLICABLE)

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BADGING OFFICE USE ONLY

Request: APPROVED DENIED

Data entry completed on: _____
(Date and Initials)

Approved By: _____